

# C.O.P.S. COMPLIANCE TOOLKIT

## DOES YOUR COMPANY WORK WITH...

Patient Records | Credit Reports | Tax Filings | Pricing Documents | Loan Applications  
Blueprints | Customer Lists | Account Information | Dead Deal Files  
Audit Packs | Other Types of Confidential Documents

ENSURE YOUR COMPANY IS COMPLIANT with applicable state and federal regulations relative to confidential document destruction and disposal with completion of a NAID Compliance Toolkit by Confidential On-site Paper Shredding (C.O.P.S.).

Sit down with a C.O.P.S. Security Consultant today to get started on this comprehensive policy and procedure document which will contain:

- Information Destruction Policy
- Information Destruction Policy Implementation
- Training Tools and Forms
- Auditing Tools and Forms

### WHY WORK WITH C.O.P.S. ON YOUR COMPANY'S COMPLIANCE?

- C.O.P.S. is certified by the National Association for Information Destruction (NAID), so our staff is educated in compliance policies across many industries.
- Your C.O.P.S. Security Consultant can prepare your company's NAID Compliance Toolkit in about one day – a process that would take your staff up to 80 hours to complete!
- C.O.P.S. Security Consultants are available to answer questions at any time about your policy and the implementation of it within your company.
- C.O.P.S. can destroy your confidential documents on-site, so you can be confident the information is properly destroyed on-the-spot.
- Since C.O.P.S. is a division of Midwest Fiber Recycling, shredded documents are then recycled, further ensuring the security of destruction from start to finish.

**DON'T LET YOUR COMPANY BE SUBJECT TO POSSIBLE LAWSUITS AND FINES IMPOSED FOR NON-COMPLIANCE; sit down with a C.O.P.S. Security Consultant today to prepare your NAID Compliance Toolkit.**

**CALL: 1-866-4-A-SHRED.**

**CONFIDENTIAL ON-SITE PAPER SHREDDING**

Locations: Bloomington-Normal | Decatur | Peoria | Springfield  
Serving all of Central Illinois  
[www.cops-shred.com](http://www.cops-shred.com)

